

Build-up and dismantling periods



Build up

Build up period:

Sunday 29th of September 2019 from 7.00 am to midnight.

Monday 30th of September 2019 from 7.00 am to midnight.

Occupation of stands

From 09/29/19 to 7.00am for Bare stands

From 09/30/19 to 8.00am for the stands:

- Easy
- Essential
- Presence
- Identity
- Expert villages
- Start up village

Vehicular access to exhibition

Access Gate C, Exit Gate B. Under no circumstances may for any lorries or coaches to enter the exhibition pavilion. Handling vehicles are the only vehicles allowed in the exhibition pavilion. Although, there is unrestricted parking during build-up and break-down, in return exhibitors must have a special exhibitor parking permit for the exhibition period.



Empty vehicles will not be accepted near the exhibition hall. we recommend that you park your car in a public car parking around the exhibition center.

Work card

No access badge will be required.

Access to assembly and disassembly worksites is free. (Reserve in the case of high-alert Vigipirate plan)

However security personnel may do checkings as required.

Stand surveillance

Under no circumstances may Lorries or coaches enter the exhibition pavilion. Handling vehicles are the only vehicles allowed in the exhibition pavilion. Although, there is unrestricted parking during build-up and break-down, in return exhibitors must have a special exhibitor parking permit for the exhibition period. It is the exhibitor's responsibility to keep a manager or guardian on their stand while equipment

There is no storage zone on site at the exhibition pavilion.

remains there. This person is your best guarantee against theft.

Empty packaging, materials deposit

Empty packaging must be removed without delay and stored by the exhibitors or their transporters. See order note "Transport/ Handling/ Customs".

Safety Commission

When the Safety Commission proceeds to its control visit, stand construction must be finished.

The manager of your stand must be present.

Dismantling

From on **3rd October** 2019 from 6.00pm to midnight and on **04th October** 2019 from 7.00am to 12.00am.

Stand dismantling will start at 6.00pm while power supply on stands will be switched off at 6.00pm.

We recommend you to forward this information to your forwarding agents, transporters and decorators, and to contact VIPARIS for your special needs for a worksite power switchbox.

Restitution of your stand

Your stand must be left into its original condition. Any rubbish (carpet, rubble, adhesives, etc.) must be removed.

Goods and installations non-removed by the deadlines will be removed by our cleaning supplier and subsequently invoiced to the exhibitor.

Any deteriorations or damage noted after the disassembly of your stand will be invoiced to you.

The exhibitor is also responsible for all his service providers.

For removal of rubbish we recommend to you contact the company in charge:

OMN : +33 (0)1 49 72 89 40

service.commande@omnservices.com

« Turnkey » stands

Storerooms of stands Easy, Presence, Identity and Essential must be emptied of their content before 7.00pm on the evening of the closing of the exhibition.

IMPORTANT: It is essential that your property is attended during build-up and dismantling periods, and at any other times when the venue is opened to exhibitors. Failure to do so will mean that theft losses will not be covered by the exhibition insurance company. The comprehensive stand and exhibits insurance takes effect one the items are set up on the exhibitor's stand. It ends when items leave the stand after the exhibition.