

IMPORTANT INFORMATION



Opening hours:

For visitors:

Tuesday 1st October 2019 from 9.00am to 6.00pm

Wednesday 2nd from 9.00am to 6.00pm

Thursday 03rd October from 9.00am to 5.00pm

For exhibitors:

Tuesday 1st & Wednesday 02nd October 2019 from 8.00am to 7.00pm

Thursday 03rd October from 8.00am to 7.00pm (=>dismantling until midnight)

Official Guide

You can collect your official Guide at the Organiser's Office.

Prospectus

The distribution of leaflets outside stands is strictly forbidden, except for accredited exhibitors (please see "Communication Tools").

Promotion

Any kind of promotion or sales canvassing is strictly forbidden outside of the stand area.

Stand surveillance

General surveillance of the APS 2019 Exhibition is under the responsibility of the organiser, though this is an obligation of means and not of results.

We advise you to put your facilities under surveillance especially at night and during build-up & dismantling (please see the GPS order form)

We remind you that there is high risk of theft during the assembly and dismantling period.

Deliveries during the exhibition

Access from 1st to 3rd October 2019 from 8.00am to 9.00 am (vehicles access: Gate B)

(Parking inside the Exhibition Centre while proceeding to deliveries is restricted to 1 hour). Any vehicle infringing this rule will be towed away without warning, at the vehicle owner's expense.



For security reason, during setting-up and dismantling, or for deliveries during the exhibition, you need to register your vehicle number plate on a dedicated website. It is COMPULSORY.

<http://logipass.viparis.com>

Loss or theft

Any exhibitor taking part in the event benefits from the civil liability insurance and exhibition comprehensive insurance guaranteeing the products on display and the stand fittings

against all material defects, damage or losses including theft (see conditions in articles 17 to 20 of the General Regulations for Exhibitions organised by Reed Expositions France).

The organiser's office at the exhibition is responsible only for general surveillance and will not deal with the security of each stand.

Exhibitors who want individual security at their expense must inform the exhibition technical department with at least 24hours notice and give the name and address of the provider chosen.

Damage or theft (procedure)

A complaint form is available at the security office of VIPARIS (pavilion 5.2 / 5.3) for exhibitors wishing to file a complaint against unknown person (for theft without violence or intrusion). VIPARIS will forward the complaint directly to the police station and to the lower court.

-Within 24 hours

Report the theft to the local police
Police Station (if violence and burglary)
250 rue de Vaugirard – 75015 PARIS
Tel.: +33 (0)1 53 68 81 00

-Within 48 hours

Send a copy of the police report to the organiser or after the exhibition, post it to:
Reed Expositions France
52-54 Quai de Dion Bouton – 92800 PUTEAUX FRANCE

Caterers

There is no exclusive catering supplier operating at Viparis Porte de Versailles. Consequently exhibitors may use either the on-site caterer, or external caterers approved by the Exhibition Centre.

All external caterers must obtain specific approval by applying to:

Madame Mottin

myriam.mottin@viparis.com

Tél. : +33 (0)1 40 68 14 46